



Annual Council - Monday, 20th May, 2013

TABLED ITEMS

- 3. TO ASK THE MAYOR TO CONSIDER THE ADMISSION OF ANY LATE ITEMS OF BUSINESS IN ACCORDANCE WITH SECTION 100B OF THE LOCAL GOVERNMENT ACT 1972 (PAGES 1 - 2)**

- 9. TO AGREE THE APPOINTMENTS PROCEDURE AND TO APPOINT COMMITTEES, SUB-COMMITTEES AND OTHER BODIES FOR THE MUNICIPAL YEAR 2013/14 INCLUDING THE SELECTION OF THE CHAIRS AND VICE CHAIRS AND TO CONFIRM THE NON EXECUTIVE SCHEME OF DELEGATION (PAGES 3 - 16)**

- 15. TO RECEIVE REPORTS FROM THE FOLLOWING BODIES (PAGES 17 - 20)**
 - c) Governance Review Working Group Report No. 1 2012/13 (to follow)

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Item 3**COUNCIL MEETING – 20 May 2013****LATE ITEMS OF URGENT BUSINESS****The Chief Executive**

Madam Mayor, I am asking you to agree the admission of the following late items of business, which could not be available earlier, and which need to be dealt with at this meeting. The reasons for lateness and urgency are as follows:

Item 9 - Committees and Sub-Committees- Report of the Chief Executive

To agree the report detailing the appointments procedure, and the appointments to Committees, Sub-Committees and other bodies for the Municipal Year 2013/14.

My report was not available at the time of despatch as it includes recent changes proposed following party group meetings. It is urgent in order to permit changes to be made to committee memberships.

Item 10 – Appointments to outside bodies

To agree the report detailing the appointments to outside bodies for the Municipal Year 2013/14.

My report was not available at the time of despatch as it includes recent changes proposed following party group meetings. It is urgent in order to permit changes to be made to outside organisation memberships.

Item 13 - To receive a statement of Councillors' attendance at meetings of the Council, Committees and Sub-Committees in accordance with Council procedure rules

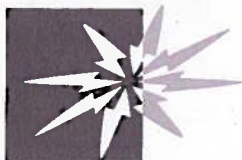
My report was late due to the receipt and checking of data in terms of attendances during the Municipal Year 2012/13

Item 14 - To note the end of Municipal Year Financial Statement for 2012/13

The report was late due verification of information contained therein.

Item 15 – c – Governance Review Working Group Report No 1 2012/13

The report was late due to discussions taking place at the Governance Review Working Group after the despatch of the summons for this meeting.



Haringey Council

Report for:	Annual Council 20 MAY 2013	Item number	
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Title:	PROCEDURE FOR AND APPOINTMENTS TO COMMITTEES, SUB COMMITTEES, APPOINTMENT OF CHAIRS – 2013/14
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Report authorised by :	Chief Executive <i>N. Walker</i>
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Lead Officer:	Clifford Hart, Democratic Services Manager Tel: 0208 489 2920
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Ward(s) affected: N/A	Report for Key/Non Key Decision: N/A
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1. Describe the issue under consideration

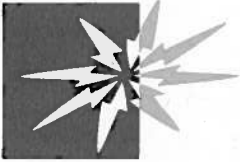
To approve the appointments procedure and to appoint Committees, Sub Committees and appointment of Chairs and once agreed to make such appointments. Each of the recommendations below will be voted on separately.

2. Cabinet Member Introduction

N/A

3. Recommendations

1. That the process for appointing to the Committees, Sub Committees and Chairs be approved on the "slate" basis prescribed.

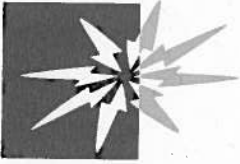


Haringey Council

2. That the membership of Committees, Sub Committees and appointment of Chairs be agreed as attached at Appendix 1.

4. Background information

- 4.1 The Annual Meeting appoints Committees of the Council in accordance with Article 4.02 of the Constitution. Wherever possible bodies have been constituted in accordance with the provisions of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 in terms of political balance. The proportionality split is as follows: Labour Councillors (33 members) now constitute 57.89% of the available seats on the Council; Liberal Democrat Councillors (21 members) occupy 36.84%, and the Independent Members (3 members) occupy the remaining 5.26% of seats. Where practicable the allocation of seats on Committees should be in line with the proportion of seats on the Council held by the political groups. The rule about proportionate allocation of seats on bodies overall takes precedence over the rule about proportionate allocation on any individual body.
- 4.2 In calculating the allocation of seats on Committees, the following bodies were excluded because they are excluded from the statutory rules on political balance:
 - the Cabinet and its subordinate bodies
 - the disciplinary pool
 - Licensing Sub-Committees
 - other Committees where membership is determined on the basis of electoral ward represented (eg. Area Committees)
 - Health and Well Being Board
- 4.3 The number of seats currently available on Committees and Sub-Committees is 50. Of this number 30 or 60.00% are allocated to the Labour Group and 20 or 40.00% to the Liberal Democrat Group.
- 4.4. In view of the volume of appointments to be made it is expedient to approve the appointments on a "slate" basis rather than on an individual basis.
- 4.5 Changes to appointments can be made at any stage during the Municipal Year with the changes being reported to the Council as appropriate.



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4.6 The proposed appointments to Committees and Sub Committees and appointments of Chairs are as detailed in the attached Appendix.

5. Comments of the Head of Legal Services and Legal Implications

5.1 The legal and constitutional implications are set out in the body of the report.

6. Comments of the Chief Financial Officer and Financial Implications

6.1 The Chief Financial Officer confirms that there are no financial implications arising from the recommendations outlined in this report that need reporting. . All positions attracting a special responsibility allowance are listed in Part 6 of the Council's Constitution.

7. Local Government (Access to Information) Act 1985

Background papers

Local Government and Housing Act 1989.

Local Government (Committees and Political Groups) Regulations 1990

Local Government Act 2000.

Report to Annual Council on Committee Appointments

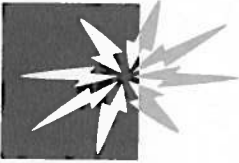
The background papers are located at River Park House, 225 High Road, Wood Green, London N22 8HQ.

To inspect them or to discuss this report further, please contact Clifford Hart on 0208 489 2920.

8. Equalities and Community Cohesion Comments

8.1 The Council has a public sector equality duty under S149 of the Equality Act 2010 to have due regard to need to:

- tackle discrimination and victimisation of persons that share the characteristics protected under S4 of the Act. These include the characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex (formerly gender) and sexual orientation;
- advance equality of opportunity between people who share those protected characteristics and people who do not;



Haringey Council

- foster good relations between people who those characteristics and people who do not.

8.2 Policy and Equalities Team have been consulted in the preparation of this report and they comment that the proposals outlined in this report carry no apparent implications for the any aspect of duty outlined above.

ANNUAL COUNCIL MEETING

20 MAY 2013

**APPOINTMENT OF COMMITTEES, SUB COMMITTEES,
PANELS, ETC. FOR 2013/14**

20 May 2013

COMMITTEE & MEMBERSHIP	NO. OF MEMBERS	SUBORDINATE BODIES	NO. OF MEMBERS
<p>Alexandra Palace & Park Board Cllr Cooke (Chair) Cllr Stewart(Vice Chair) Cllr Christophides Cllr Egan</p> <p>Cllr Hare Cllr Scott Cllr Williams</p>	<p>4 Lab, 3 L/D Members plus 3 non-voting Members from Consultative Committee.</p> <p>1 Observer – Chair of the AP Statutory Advisory Cttee</p> <p><i>Members of the Cabinet may not sit on the Board in accordance with the advice of the Charity Commission.</i></p>	<p>Alexandra Palace Consultative Committee Cllr Cooke Cllr Stewart Cllr Christophides Cllr Egan</p> <p>Cllr Hare Cllr Scott Cllr Williams</p> <p>Chair to appointed by Cons Cttee at its first meeting</p>	<p>4 Lab, 3 L/D Members plus up to 30 outside Representatives</p>
		<p>Alexandra Palace & Park Panel Cllr Cooke (Chair) Cllr Stewart(Vice Chair) Cllr Egan</p> <p>Cllr Scott Cllr Williams</p>	<p>3 Lab, 2 L/D Members</p>
		<p>Alexandra Palace & Park Consultative Forum Chair to be Employee Side in 2013/14.</p> <p>Cllr Cooke (Chair) Cllr Stewart (Vice Chair) Cllr Egan</p> <p>Cllr Scott Cllr Williams</p>	<p>3 Lab, 2 L/D Members plus 4 Trade Union Representatives.</p>
<p>Cabinet Cllr Kober (Chair) Cllr Vanier(V.Chair) Cllr Bevan Cllr Canver Cllr Goldberg Cllr Strickland Cllr Waters Cllr Watson</p>	<p>Leader and 7 Cabinet Members.</p> <p><i>The Cabinet will appoint its own sub bodies</i></p>		

COMMITTEE & MEMBERSHIP	NO. OF MEMBERS	SUBORDINATE BODIES	NO. OF MEMBERS
<p>Corporate Committee Cllr Meehan (Chair) Cllr Amin (Vice Chair) Cllr Adje Cllr Diakides Cllr Griffith Cllr Rahman Khan</p> <p>Cllr Jenks Cllr Whyte Cllr Williams Cllr Wilson</p>	<p>6 Lab, 4 Lib Dem Members.</p>		
		<p>Disciplinary and Dismissal Appeals / Job Evaluation Appeals / Grievance Panel</p> <p>Labour Group Chairs Cllr Adamou (Chair) Cllr Brabazon (Chair) Cllr Bull (Chair) Cllr Egan (Chair) Cllr Meehan (Chair) Cllr Peacock (Chair) Cllr Rice (Chair) Cllr Waters (Chair)</p> <p>Lib Dem Group Chairs Cllr</p> <p>Labour Group Cllr Adje Cllr Amin Cllr Bevan Cllr Browne Cllr Dogus Cllr Christophides Cllr Gibson Cllr McNamara Cllr Mallett Cllr Reith Cllr Stanton Cllr Vanier</p>	<p>3 Members from the pool for all Panels except JE's.</p> <p>For JE's 2 Members from the pool plus 2 staff side representatives.</p> <p>All Councillors will be eligible to sit on these Panels, subject to having undertaken the necessary training</p>

COMMITTEE & MEMBERSHIP	NO. OF MEMBERS	SUBORDINATE BODIES	NO. OF MEMBERS
		<p>Lib Dem Group Cllr Alexander Cllr Allison Cllr Beacham Cllr Engert Cllr Hare Cllr Jenks Cllr Reece Cllr Reid Cllr Solomon Cllr Scott Cllr Whyte Cllr Wilson Cllr Winskill</p> <p>Independent Member Cllr Weber</p>	
	<p>* in accordance with Section 12 of the Local Government Act 1989, Members who are Local Authority employees or Trade Union employees /officials may not sit on these bodies. If as a result the relevant Cabinet Member is ineligible, a substitute Member of the Cabinet should be appointed.</p>	<p>*Haringey Council & Employee Joint Consultative Committee (Chair to be Employeeside in 2013/14.</p> <p>Cllr Meehan Cllr Vanier Cllr Goldberg Cllr Kober</p> <p>Cllr Engert Cllr Newton Cllr Reid</p>	<p>4 Lab, 3 Lib Dem Members. <i>Members to include Cabinet Member for Health and Adult Services, Chair of Corporate Cttee plus Employees' Side Representatives.</i></p>
<p>Health and Wellbeing Board</p> <p>Cllr Vanier Cllr Waters</p>	<p>Cabinet Member for Health and Adult Services (Chair of HWB)</p> <p>Cabinet Member for Children</p>	<p><i>The Health and Wellbeing Board will appoint its own sub bodies</i></p>	<p>2 Lab</p>
<p>Regulatory Committee Cllr Demirci(Chair) Cllr Mallett (Vice Chair) Cllr Basu</p>	<p>8 Lab, 5 Lib Dem Members.</p> <p>All Licensing subs and Chairs to be</p>	<p>Licensing Sub Committee – A Cllr (Chair) Cllr</p>	<p>2 Lab, 1 Lib Dem Members.</p>

COMMITTEE & MEMBERSHIP	NO. OF MEMBERS	SUBORDINATE BODIES	NO. OF MEMBERS
Cllr Brabazon Cllr Ejiofor Cllr McNamara Cllr Reith Cllr Rice Cllr Beacham Cllr Reid Cllr Scott Cllr Solomon Cllr Strang	appointed by Regulatory Committee	Cllr	
		Licensing Sub Committee – B Cllr (Chair) Cllr Cllr	2 Lab, 1 Lib Dem Members.
		Planning Sub- Committee Cllr Demirci (Chair) Cllr Mallett(Vice Chair) Cllr Basu Cllr McNamara Cllr Reith Cllr Rice Cllr Beacham Cllr Reid Cllr Solomon Cllr Strang	6 Lab, 4 Lib Dem Members.
Overview and Scrutiny Committee Cllr Bull (Chair) Cllr Adamou Cllr McNamara Cllr Winskill (Vice-Chair) Cllr Newton	3 Lab, 2 Lib Dem. Plus co-opted Education representatives.	<u>Scrutiny Review Panels</u> The Chair of each of the 4 Scrutiny Review Panels shall be a member of the OSC, to be determined by the OSC at their first meeting. The composition of each Scrutiny Review Panel shall be between 3 and 7 members , and be politically proportionate as far as possible (including the Chair), and that apart from the Chair, the	<i>The Mayor or Members of the Cabinet may not be Members</i>

COMMITTEE & MEMBERSHIP	NO. OF MEMBERS	SUBORDINATE BODIES	NO. OF MEMBERS
		<p>other Panel members to be non-executive members.</p> <p>Each Scrutiny Review Panel shall be entitled to appoint up to three non-voting co-optees.</p> <p>If there is a Children and Young People's Scrutiny Review Panel, the membership shall include the statutory education representatives of OSC. The education representatives would also attend the Overview and Scrutiny Committee meetings where reports from a relevant Scrutiny Review Panel are considered.</p>	
<p>Standards Committee</p> <p>Cllr Egan (Chair) Cllr Gibson Cllr Reith</p> <p>Cllr Reece Cllr Whyte</p>	<p>The Mayor or Leader cannot be a member. No more than one Cabinet member may sit on the Cttee.</p> <p>Proportional representation</p> <p>3 Labour Members 2 Lib Dem Members</p>	<p>The terms of reference of the Standards Committee state the power to appoint non-voting, non paid independent co-opted members if it so wishes.</p>	
<p>Area Committees</p> <p><i>To comprise all Members of the relevant wards</i></p>		<p>Crouch End, Hornsey and Stroud Green Cllr Butcher (LD) Cllr Gorrie (LD) Cllr Reece (LD)</p>	<p>Ward Members of Crouch End, Hornsey and Stroud Green</p>

COMMITTEE & MEMBERSHIP	NO. OF MEMBERS	SUBORDINATE BODIES	NO. OF MEMBERS
		Cllr Reid (LD) Chair Cllr Strang (LD) Cllr Weber (Ind) Cllr Whyte (LD) Cllr Wilson (LD) Cllr Winskill (LD)	
		Muswell Hill Cllr Allison (LD) Cllr Beacham (LD) Cllr Bloch (LD) Cllr Davies (Ind) Cllr Engert (LD) Chair Cllr Erskine (LD) Cllr Hare (LD) Cllr Jenks (LD) Cllr Newton (LD) Cllr Scott (LD) Cllr Solomon (LD) Cllr Williams (LD)	Ward Members of Highgate, Muswell Hill, Fortis Green & Alexandra
		Northumberland Park & White Hart Lane Cllr Adje (Lab) Cllr Amin (Lab) Cllr Bevan (Lab) Cllr Bull (Lab) Cllr Peacock (Lab) Cllr Stennett (Lab) Chair	Ward Members of White Hart Lane and Northumberland Park
		Tottenham Hale & Seven Sisters Cllr Basu (Lab) Cllr Diakides (Lab) Cllr Goldberg (Lab) Cllr Kober (Lab) Cllr Reith (Lab) Chair Cllr Rice (Lab) Cllr Stanton (Lab) Cllr Vanier (Lab) Cllr Watson (Lab)	Ward Members of Tottenham Hale, Tottenham Green and Seven Sisters
		St. Ann's & Harringay Cllr Adamou (Lab) Cllr Alexander (LD) Cllr Brabazon (Lab) Chair Cllr Browne (Lab) Cllr Canver (Lab) Cllr Schmitz (LD)	Ward Members of St. Ann's & Harringay

COMMITTEE & MEMBERSHIP	NO. OF MEMBERS	SUBORDINATE BODIES	NO. OF MEMBERS
		West Green & Bruce Grove Cllr Dogus (Lab) Cllr Ejiofor (Lab) Chair Cllr Griffith (Lab) Cllr Khan (Lab) Cllr Mallett (Lab) Cllr McNamara (Lab)	Ward Members of Bruce Grove and West Green
		Wood Green Cllr Christophides (Lab) Chair Cllr Cooke (Lab) Cllr Demirci (Lab) Cllr Egan (Lab) Cllr Gibson (Lab) Cllr Meehan (Lab) Cllr Stewart (Lab) Cllr Strickland (Lab) Cllr Waters (Lab)	Ward Members of Noel Park, Bounds Green and Woodside

<u>Portfolio</u>
<u>Leader of the Council</u> Councillor Kober
<u>Cabinet Member for Health and Adult Services and Deputy Leader of the Council</u> Councillor Vanier
<u>Cabinet Member for Finance and Carbon Reduction</u> Councillor Goldberg
<u>Cabinet Member for the Environment</u> Councillor Canver
<u>Cabinet Member for Childrens</u> Councillor Waters
<u>Cabinet Member for Economic Development and Social Inclusion</u> Councillor Strickland
<u>Cabinet Member for Communities</u> Councillor Watson
<u>Cabinet Member for Housing</u> Councillor Bevan

Cabinet Advisers

Cabinet Adviser on Public Health - TBA

Cllr Anne Stennett, Cabinet Adviser on Customer Services

Cabinet Adviser on Young People - TBA

Liberal Democrat Spokespeople

Children & Young People: Cllr Katherine Reece

Communities: Cllr Nigel Scott

Crime & Community Safety: Cllr Martin Newton

Environment: Cllr Jim Jenks

Resources: Cllr Paul Strang

Health & Adult Social Care: Cllr David Winskill

Housing: Cllr Richard Wilson

Planning & Regeneration: Cllr Jonathan Bloch

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Report of the Governance Review Delivery Group – Report No 1 2012/13**Council 20 May 2013****Chair: Councillor Claire Kober****1. Introduction**

- 1.1 This report outlines the proposed detailed text changes to the Council's Constitution, for implementing the recommendations of the Governance Review Delivery Group as part of their annual evaluation of the Council's governance arrangements.

2. Background

- 2.1 At the Council meeting in January 2011 in regard to the Governance Review carried out by Shared Intelligence, the Council resolved to establish an informal Delivery Group of members with a view to making recommendations for adoption by full Council and implementation as from Annual Council in May 2011.
- 2.1 At the Council meeting in May 2011 the recommendations of the Delivery Group were approved, which involved text changes to the Council's Constitution and the development of a set of protocols. It was resolved that the Delivery Group would monitor the implementation of the Governance Review on an annual basis thereafter.
- 2.2 Following their evaluation of the changes implemented over 2011/12, the Delivery Group recommended a number of text amendments to the Council's Constitution, as well as to the set of protocols. The changes to the Constitution were approved at the Council meeting in May 2012.
- 2.3 At their meeting on 7 May 2013, the Delivery Group carried out their annual evaluation for 2012/13, of the changes implemented from the Governance Review. This report outlines the Delivery Group's proposals for amending the Council's Constitution, which are provided in full in Appendix 1 of this report, for implementation as from May 2013.

3. Constitutional Amendments

The following amendments to the Council Constitution are proposed, which are provided in full at Appendix 1.

- Procurement

The Constitution currently permits the Head of Procurement, in cases of serious breach of contract, to suspend any contractor from contract lists pending final decision by the Cabinet. It is proposed that the final decision is taken by the relevant Director for contracts up to £250k and by the Cabinet for contracts over £250k. This gives officers powers to a certain level in accordance with the limits in the CSOs.

Amendment to Appendix E Section 3 Officer Scheme of Delegation - Director Corporate Resources.

- Rent-setting

Each year the Council is required to review its rents and service charges to ensure that its Housing Revenue Account (HRA) does not go into deficit. The Council is required to give its tenants 28 days notice of any variation in rent and 7 days notice of any variation in service charge. Up to now, the rent and service charge setting has been done at the budget meeting of the full Council at the end of February. These timescales make it very tight to serve the required month's notice and for changes to take effect from 1 April.

However, the setting of rents and service charges is an Executive function, and it is proposed that it is carried out by the Cabinet. This would enable the decision on rents and service charges to be taken earlier in the year, offering greater flexibility of time to give the required notice and implement the changes on 1 April each year.

Amendment to Part 3 Section C Terms of Reference of Full Council.

- Village Green Applications

Under the Commons Act 2006, where the Council receives an application for a village green it is proposing to delegate the responsibility for administration of all applications to the Director of Place & Sustainability. The requirement to maintain a register of common land will be allocated to legal services.

In addition, where the Council has an interest in the land subject to the application, the Council will need to appoint an independent inspector to hold a non-statutory public inquiry and make recommendations to the Licensing Subcommittee on the village green application. It is proposed to designate the post of Assistant Chief Executive as the person responsible for appointing the Independent Inspector for these purposes.

Amendments to:

- (i) *Appendix E Section 4 Officer Scheme of Delegation*
- (ii) *Appendix E Section 3 Officer Scheme of Delegation*
- (iii) *Appendix E Section 2 Officer Scheme of Delegation*

4. Recommendations

4.1 It is recommended that members resolve:

- I. To approve the detailed text changes to the Constitution, for implementation from May 2013.

5. Appendices

Appendix 1 – Text amendments to the Constitution

APPENDIX 1: Text Amendments to the Constitution

1. Procurement

The following constitutional amendment to Appendix E Section 3 Officer Scheme of Delegation - Director Corporate Resources will be required. Extract below:

Non-statutory delegations

Other Financial Matters	
Power to remove contractors from Selective Tendering Lists when they have ceased trading or have requested to be removed. Power to suspend any contractor from the Lists in cases of serious breach of contract or unsatisfactory service delivery pending final decision by the <u>relevant Director for contracts valued at £250,000 (two hundred and fifty thousand) or less and by the Cabinet Procurement Committee for contracts valued over £250,000 (two hundred and fifty thousand)</u> .	HProc

2. Rent Setting

The following amendment to the constitution (Part 3 Section C Terms of Reference of Full Council) is required. Extract below:

SECTION 1 - THE COUNCIL

THE COUNCIL

Only the Council will exercise the following functions:

- (a) Adopting and changing the Constitution;
- (b) Approving or adopting the policy framework as set out in Article 4, above;
- (c) Approving the budget and levying Council Tax (NB. the setting of rents and service charges for Council properties to be determined by the Cabinet);

3. Village Greens

Amendments are required to the following parts of the constitution:

- (iv) Appendix E Section 4 Officer Scheme of Delegation
- (v) Appendix E Section 3 Officer Scheme of Delegation
- (vi) Appendix E Section 2 Officer Scheme of Delegation

Appendix E Section 4 Officer Scheme of Delegation – Directorate of Place & Sustainability

Schedule of Statutory delegations

<u>Commons Act 2006</u> <u>Sections 6 to 17 and 24</u>	<i><u>Functions relating to applications for the registration and deregistration of common land, town and village greens</u></i>	<u>DP&S</u>
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Appendix E Section 3 Officer Scheme of Delegation – Directorate of Corporate Resources

Schedule of Statutory delegations

<u>Commons Act 2006</u> <u>Section 1</u>	<i><u>Keeping a register of common land and town and village greens</u></i>	<u>HLS</u>
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Appendix E Section 2 Officer Scheme of Delegation – Chief Executive’s Service

Non-statutory delegations

<i><u>23. The appointment of an independent inspector to hold a non-statutory public enquiry and make recommendations to the Licensing Sub-Committee in relation to an application for the registration of common land and town or village greens</u></i>	<u>ACE</u>
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